GRADE / YEAR SCHOLASTIC RECORD FORM

NAME: ____________________________________________

SCHOOL: ____________________________________________

SCHOOL ADDRESS: ____________________________________________

GRADE / YEAR LEVEL APPLYING FOR: ________________________________

GRADE DETAILS

(To be accomplished by the School Registrar or Principal only.)

Guidelines:
1. Only the School Registrar or Registrar can certify this form.
2. The Final Average Grade for the previous level and the Quarter Average Grade for the current level in Math, Science and English should be recorded in the column provided.
3. Average all interrelated subjects taken up with the same year.
   e.g. \( \frac{\text{Earth Science (85.00) + Science & Technology (87.00)}}{2} = \text{Science Grade (86.00)} \)
4. Grades must be stated in standard quantitative equivalent (e.g. 85.00, 88.00)
5. This form is not valid without the school seal and should be submitted in a sealed envelope signed by the School Registrar or Principal.
6. Any Misrepresentation of information written on this form, or any violation of the instructions shall be a ground forfeiture of right to enroll.

Forms with incomplete information will not be recorded.

<table>
<thead>
<tr>
<th>SUBJECTS</th>
<th>PREVIOUS LEVEL</th>
<th>CURRENT LEVEL</th>
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<tbody>
<tr>
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<td>SCHOOL YEAR:</td>
<td>SCHOOL YEAR:</td>
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<td></td>
<td>FINAL GRADES</td>
<td>QUARTER:</td>
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<td>SCIENCE</td>
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<td>ENGLISH</td>
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<td>CONDUCT</td>
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Certified by: ____________________________

__________________________
Date

Signature over printed Name/Designation